



**2019 - 2020
Consumer Handbook**



2019 - 2020 Consumer Handbook

This Consumer Handbook includes and, in some cases, summarizes information that is contained in the 2019 - 2020 Taylor College Catalog. In the event any discrepancy exists between the two publications, the School Catalog and Addenda shall take precedence.

PROLOGUE

The Consumer Handbook is a publication of the Financial Aid Director, Senior Director of Finance/Controller, and Student Services of Taylor College. It is intended to describe the services available to our students by these departments and to furnish important information about the school's policies and procedures that may or may not be covered in other publications. Taylor College makes this handbook available to each student, and it is the student's responsibility to become familiar with its contents. By enrolling at this institution, the student agrees to comply with all rules and policies.

Taylor College reserves the right to alter the policies and procedures stated herein through normal channels. An important part of the handbook is the Student Code of Conduct and Administrative Policies and Procedures

Taylor College does not discriminate on the basis of race, religion, color, gender, sexual orientation, gender identity, age, ability, ethnic origin or other protected status in its administration of educational policies, loan and scholarship policies, or any other faculty, staff or student program or activity.

Taylor College is committed to providing a high level of customer service to our students. This service begins with the initial interview and ends with employment/referral assistance, student loan counseling, and graduate placement.

Our Financial Aid Department begins working with students long before they become a student. All too often, students who would have been capable of attending and succeeding at the school of their choice give up on the idea because they believe they can't afford to further their education.

Our Financial Aid Department helps to find ways to afford a quality education. Statistics show that persons who receive training beyond high school make one of the best investments that can be made in terms of lifetime income. The first step is to explore the education offered at Taylor College.

Policies, procedures, and federal regulations that impact your studies at Taylor College are subject to change. Students will be informed of those changes if they impact academic or financial aid plans. The Financial Aid Department maintains the most up-to-date information.

The Financial Aid Department office hours are 8:00-4:30 daily. Telephone number is (352) 245-4119 ext. 111.

Basic general questions about financial aid can be answered on a walk-in basis, ask the administrative assistant at the front desk to check if someone is available. More specific or technical questions require a scheduled appointment with the Director of Financial Aid.

How This Publication is Distributed

Taylor College distributes this Handbook to all students, staff, and faculty in one of the following ways:

1. United States Postal Service
2. Campus Email & Printed Distribution
3. Electronically via Taylor College Website

PROGRAM REVIEW AND UPDATES

The curriculum at Taylor College is internally reviewed by the President and Program Directors and members of the instructional staff who specialize in that particular program on a consistent and on-going basis.

Externally, our Program Advisory Committees, which consist of various members of the community who work in the fields of training that we offer, also provide clinical opportunities for our students, as well as hiring our graduates, review the curriculum and offer guidance and suggestions for regular curriculum updates once a year.

COMPARABLE PROGRAM INFORMATION

Comparable program information related to tuition and program length may be obtained by contacting:

Accrediting Bureau of Health Education Schools, ABHES
7777 Leasburg Pike, Suite 314 North
Falls Church, Virginia 22043
Telephone 703-917-9503; Facsimile 703-917-4109
infor@abhes.org
www.abhes.org

NON-DISCRIMINATION POLICY

A candidate being considered for acceptance into a program at Taylor College will be reviewed and evaluated in a fair and unbiased manner. Taylor College will not refuse a qualified applicant on the basis of age, race, sex, gender identity (including gender expression) sexual orientation, disability, age, or national origin. Taylor College reserves the right to deny admission to applicants for any reason which is deemed to be in the best interest of the Institution.

REPORTING OF CRIMES & ANNUAL SECURITY REPORTS

Campus safety and security are important issues at Taylor College. Our goal is to provide students with a safe environment in which to learn and to keep students, parents, and employees well informed about campus security. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, requires institutions of higher education to record and report certain information about campus safety, including the number of incidents of certain crimes on or near campus.

Each year Taylor College prepares this report to comply with the Clery Act. The full text of this report can be located on the school's web site at <https://www.taylorcollege.edu/resources/campus-safety/>. This report is prepared in cooperation with the local law enforcement agencies around our campuses. Each year notification is made to all enrolled students and employees that provide the web site to access this report. Copies of the report may also be obtained in person from or by calling the Compliance Director. All prospective employees may obtain a copy from the Compliance Director.

SEXUAL MISCONDUCT POLICIES AND PROCEDURES

Sexual Misconduct Policy

Taylor College is committed to providing a working and educational environment for all students, faculty, and staff that is free from sexual discrimination, including sexual misconduct. Every member of the Taylor College community should be aware that the school is strongly opposed to sexual misconduct and such behavior is prohibited by state and federal laws.

As part of Taylor College's commitment to providing a working and learning environment free from sexual misconduct, the College has implemented a Sexual Misconduct Policy and Procedures for responding to sexual

misconduct. This policy is disseminated widely to the school community through publications, the school website, new employee orientations, student orientations, and other appropriate channels of communication. Taylor College provides training to key staff members to enable the school to handle any allegations of sexual misconduct promptly and effectively. Taylor College will respond quickly to all reports of sexual harassment and will take appropriate action to prevent, correct, and if necessary, discipline behavior violating this policy.

The College's Sexual Misconduct Policy governs sexual misconduct involving students that occurs on Taylor College property or about any school-sponsored program or event. This policy applies to all students, employees, and third parties conducting business with Taylor College, regardless of the person's gender, gender identity, sexual orientation, age, race, nationality, class status, ability, religion, or other protected status. Taylor College encourages victims of sexual violence to talk to someone any incidents – so victims can get the support they need, and so the school can respond appropriately. As further described in this policy, Taylor College will seek to respect a victim's request for confidentiality to the extent possible, while remaining mindful of the victim's well-being.

Prohibited Conduct

Sexual misconduct comprises a broad range of behaviors focused on sex that may or may not be sexual in nature. Any intercourse or other intentional sexual touching or activity without the other person's consent is sexual assault, which is a form of sexual misconduct under this policy. Sexual harassment and sexual exploitation, stalking, domestic violence, and dating violence are also forms of sexual misconduct. Intimidation for one of these purposes is sexual misconduct, as is retaliation following an incident of alleged sexual misconduct or attempted sexual misconduct.

Misconduct can occur between strangers, acquaintances, or people who know each other well, including between people involved in an intimate or sexual relationship, can be committed by anyone regardless of gender identity, and can occur between people of the same or different sex or gender. This policy prohibits all forms of sexual misconduct. Refer to the Annual Security Report and Campus Safety and Security Handbook for further information on Sexual Misconduct policies and procedures and other safety and statistical information on the College's website <https://www.taylorcollege.edu/resources/campus-safety/>

The Title IX Coordinator is responsible for monitoring and overseeing Taylor College's compliance with Title IX and the prevention of sexual harassment, sexual misconduct, and discrimination. Inquiries or concerns about Title IX may be referred to the school's Title IX Coordinator:

Ingrid Zekan
TITLE IX COORDINATOR
Taylor College
5190 SE 125th Street, Belleview, FL 34420
Phone 352-245-4119

DRUG AND ALCOHOL POLICY

Taylor College is committed to the development and implementation of a comprehensive drug-free program to create a cost-effective, safe, and healthy workplace and school. Therefore, the College has adopted a "Drug-Free Program" in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989 (including Section 22, Drug-Free Schools and Campuses). This program is consistent with guidelines developed by the Substance Abuse and Mental Health Services Administration (SAMSHA) and is intended to cover both employees of the College and students who are attending classes and working in clinical rotation sites and other College-arranged workplace experiences.

Use or possession of alcohol and illegal use or possession of illicit controlled drugs or being under the influence of these substances while students are on school premises or while engaged in institution-sponsored activities off-

campus (e.g., clinical rotations) is prohibited. No student shall report to class or a part of its off-campus activities while intoxicated, impaired, or under the influence of drugs or alcohol.

Students

In compliance with the Drug-Free Schools and Communities Act Amendment of 1989, Taylor College prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, as listed in Schedules I through IV of Section 202 of the Controlled Substances Act (21 U.S.C. 812), on the properties of Taylor College. Violations of such prohibitions on School premises or off-campus while conducting School-related business can result in disciplinary action up to and including termination or expulsion. Although Taylor College does not act as an arm of the law, members of the campus community have no immunity from enforcement of the law. Taylor College does not and cannot deny access to its property to law enforcement agents seeking to uphold federal and Florida drug laws. The disciplinary policy of the School permits taking action beyond or separate from any which may be taken by civil authorities.

Distribution and use of prohibited drugs may threaten the physical and mental health of the user, as well as the welfare of other students and the academic community. Taylor College encourages any individual facing a drug or alcohol problem to seek prompt treatment. Counseling and referrals are available for members of the campus community.

Taylor College does not permit the students or staff to be under the influence or use illegal drugs or alcohol in the facilities or on the property. Any infraction of this policy as stated in the Drug and Alcohol-Free Workplace Policy may result in immediate dismissal from the School. Those individuals seeking drug or alcohol counseling may contact their Program Director for referrals.

STUDENT SERVICES AND RESOURCES

Students who are having academic difficulty or need additional academic assistance may request tutoring and academic advising through the student's instructor or Program Director.

Taylor College recognizes that ongoing personal and school-related issues might adversely affect the lives and academic performance of its students. Early identification of personal and school-related problems may provide an opportunity for the student to reduce or eliminate a burdensome problem. Students can get information about daycare providers, abuse/abuse prevention, drug and alcohol addiction/prevention, family counselors, and where to find local libraries.

Students have access to tutoring sessions at the campus. Students interested in tutoring sessions should contact their Program Director or Instructor.

SECTION 504/AMERICANS WITH DISABILITIES ACT POLICY

Taylor College does not discriminate in admission or access to our programs on the basis of age, race, color, sex, disability, religion, sexual orientation, gender identity, financial status, veteran status, or national origin.

Students requesting academic adjustment or auxiliary aids should contact the College's Section 504 Compliance Coordinator, Ms. Ingrid Zekan. Students may contact Ms. Zekan at 5190 SE 125th Street, Belleview, FL 34420, phone 352-245-4119, email: Ingrid.zekan@taylorcollege.edu. Students may request academic adjustments or auxiliary aids at any time.

Applicants who are persons with disabilities, as defined in paragraph 104.3(j)(1)(i) of the regulation under Section 504 of the Rehabilitation Act of 1973, may apply for admittance into the program. Taylor College will work with the applicant or student to provide necessary academic adjustments and auxiliary aids and services unless a particular adjustment would alter or waive essential academic requirements; fundamentally alter the nature of a service, program or activity; or result in undue financial or administrative burdens considering the College's resources as a whole.

Any qualified individual with a disability requesting an accommodation or auxiliary aid or service should follow this procedure:

- 1) Notify Ms. Zekan, the College's Section 504 Compliance Coordinator, of the type of accommodation needed, date needed, documentation of the nature and extent of the disability, and of the need for the accommodation or auxiliary aid. Requests should be submitted in writing unless you the student cannot provide the request in writing, in which case the College would accept a verbal request. Students may contact Ms. Zekan at 5190 SE 125th Street, Belleview, FL 34420, phone 352-245-4119, email: Ingrid.zekan@taylorcollege.edu.
- 2) Ms. Zekan will schedule a time to meet with the student after receiving the request for accommodation. The purpose of this meeting is to help ensure the College is obtaining adequate information and understanding of a student's individual needs.
- 3) Ms. Zekan will review the request and provide the student with a written determination as soon as practically possible but in no event more than two weeks after receiving the request.

Students who would like to request reconsideration of the decision regarding a request, please should contact the President of Taylor College within 15 days of the date of the response. Students should provide a statement of why and how they think the response should be modified. Statements may be submitted to the College's President by email at Jeff.Georeson@taylorcollege.edu, or by mail to Mr. Jeff Georgeson, President, Taylor College, 5190 SE 125th Street, Belleview, FL 34420, phone 352-245-4119.

DISCRIMINATION GRIEVANCE PROCEDURE

Taylor4 College has adopted the following Grievance Procedure for addressing complaints of discrimination under Section 504 of the Rehabilitation Act of 1973. A person is not required to use this procedure and may instead file a complaint directly with the following:

The OCR office for Florida is located at:

Atlanta Office
Office for Civil Rights
U.S. Department of Education
61 Forsyth St. S.W., Suite 19T10
Atlanta, GA 30303-8927

Telephone: 404-974-9406
FAX: 404-974-9471; TDD: 800-877-8339
Email: OCR.Atlanta@ed.gov

The OCR National Headquarters is located at:

U.S. Department of Education
Office for Civil Rights
Lyndon Baines Johnson Department of Education Bldg.
400 Maryland Avenue, SW
Washington, DC 20202-1100

Telephone: 800-421-3481
FAX: 202-453-6012; TDD: 800-877-8339
Email: OCR@ed.gov

Step 1: A person who believes he/she has been discriminated against by the College is encouraged, but is not required, to discuss the matter informally with the Section 504 Coordinator, Ms. Ingrid Zekan, 5190 SE 125th Street, Belleview, FL 34420, phone 352-245-4119, email: Ingrid.zekan@taylorcollege.edu. If the 504 Coordinator is the subject of the complaint, the grievant may, instead, contact the College's President, who will appoint another administrator to discuss the matter. The person receiving the complaint shall verbally convey his/her findings to both the person who alleged the violation and the person who is the subject of the complaint within 10 business days.

Step 2: If the informal Step 1 process does not resolve the matter, or if the grievant does not wish to use the informal procedures set forth in Step 1, a written complaint may be submitted to the College's Section 504 Coordinator who will investigate the complaint. [NOTE: if the Section 504 Coordinator is the subject of the complaint, the complaint should be submitted to the College's President who will appoint another administrator to conduct the investigation]. The complaint shall be signed by the grievant and include 1) the name and contact information of the grievant; 2) the facts of the incident

or action complained about; 3) the date of the incident or action giving rise to the complaint; 4) the type of discrimination alleged to have occurred; and 5) the specific relief sought. Names of witnesses and other evidence as deemed appropriate by the grievant may also be submitted. An investigation of the complaint will be conducted within 10 business days following the submission of the written complaint. The investigation shall include an interview of the parties and witnesses, a review of the relevant evidence, and any other steps necessary to ensure a prompt and thorough investigation of the complaint. A written disposition of the complaint shall be issued within 10 business days of completion of the investigation, unless a specific written extension of time is provided to the parties. Copies of the disposition will be given to both the grievant and the person who is the subject of the complaint. If discrimination or harassment was found to have occurred, the disposition will include the steps that the College will take to prevent recurrence of any discrimination or harassment and to correct its discriminatory effects on the grievant and others, if appropriate.

Step 3: If the grievant wishes to appeal the decision in Step 2 above, he/she may submit a signed, written appeal to the College's President within 10 business days after receipt of the written disposition. The President or his designee shall respond to the complaint, in writing, within 10 business days of the date of the appeal. Copies of the response shall be provided to both the grievant and the person who is the subject of the complaint.

Taylor College hereby provides assurance that it strictly prohibits any form of retaliation against persons who utilize this Grievance Procedure. If you have questions regarding these procedures or desire to file a complaint, please contact the College's Section 504 Coordinator: Ms. Ingrid Zekan, 5190 SE 125th Street, Belleview, FL 34420, phone 352-245-4119, email: Ingrid.zekan@taylorcollege.edu.

Clinical Site Requirements/Considerations

Prior to attending a clinical location, the clinical site may require the following:

- Level II Criminal Background checks are required at various stages of the program and are at the student's expense.
- **10 panel drug testing is required before any clinical** and is at the discretion of the supervised practice site and is at the student's expense.
- Physical Exam at the student's expense
- Travel to and from supervised sites is at the student's expense.

Students enrolled into programs requiring clinical rotation experience will be required to travel to a clinical site which may be located in Marion or surrounding counties. Clinical locations will vary, and some may be a significant distance from the College campus. Students are responsible for their own transportation to and from the clinical sites.

Clinical affiliations may, at their discretion, request a drug screen from students prior to or during clinical rotation; students must comply with this request to successfully complete the assigned clinical rotation experience and satisfy the requirements of the program. Students who refuse a drug test when requested by the College or a clinical facility may be dismissed from the program for refusal. If requested to take a drug test, the test must be completed within twenty- four hours. Students may be required to complete an additional level II background check **prior to participating in the clinical experience**. All required background checks and drug screening will be conducted at the student's expense.

Student Immunization

As part of clinical requirements, students are required to submit documentation showing immunizations are up-to-date. Required immunizations include:

- Tuberculosis
- *Hepatitis B
- Measles/Mumps/Rubella
- Tetanus/Diphtheria and Varicella

Verification of Flu vaccinations may be required, and documentation must be given to the Program Administrative Assistant prior to attending any program clinical schedule. Failure to provide this information will prevent a student from attending and will result in an absence for each day missed.

*Students are encouraged to start the two (2) series or three (3) series Hepatitis B immunization as soon as possible. The series Hepatitis B immunization takes months to complete.

Verification of Health Insurance

An assigned clinical site may require the student to provide verification of health insurance. If a student cannot or refuses to submit a verification of health insurance to an assigned clinical site, the student may not attend the clinical site and will be marked absent. In this situation, Taylor College is not responsible for seeking an alternate clinical site, and the student may be prevented from completing the program/course.

VOTER REGISTRATION

Voter Registration forms are available in the Financial Aid Office or online at: <https://registertovoteflorida.gov/home>

ACADEMIC CALENDAR

The official academic calendar for each semester is published in the school catalog. It is also available on the school website <https://www.taylorcollege.edu/resources/academic-calendar/>

JOB PLACEMENT

Career services assistance is available to students upon graduation. Please note that although career services assistance is offered, employment is not promised nor guaranteed.

Students who complete their programs are hired as follows:

- Practical Nursing - Licensed Practical Nurse Entry-level position in a health care facility, clinic or physician office
- Professional Nursing - Registered Nurse Entry-level position in a hospital, clinic, physician office or health care facility
- Physical Therapist Assistant - Entry-level position in a hospital, rehabilitation clinic, or health care facility

JOB PLACEMENT RATES

Job placement rates for all programs per COE Annual Reporting period July 1, 2018– June 30, 2019

Program	Placement Rates
Professional Nursing	89%
Physical Therapist Assistant	73%
Practical Nursing	100%

The placement rate will continue to increase as graduates pass their licensure examination and are eligible for employment in their field of study.

The above rates are calculated by the guidelines set forth by the institutional accreditation, Accrediting Bureau of Health Education Schools, ABHES. Taylor College's placement rates have a benchmark by ABHES of at least 70%.

The following is a sample of how the rates are calculated: The number of graduates that are employed divided by the total number of graduates for the reporting period. An example would be if there were 10 graduates and 8 are employed in their field of study. The 8 employed divided by 10 total number of graduates equals 80% placement rate. $8 \div 10 = 0.80 \times 100 = 80\%$

RETENTION RATES

Over all programs retention rate for the reporting period July 1, 2018 – June 30, 2019.

The retention rate is derived from the number of students at the end of the reporting period plus the number graduated divided by the sum of the beginning enrollment, new starts, and reentries.

Program	Licensure Pass Rates
Professional Nursing	84%
Physical Therapist Assistant	87%
Practical Nursing	73%

LICENSURE PASS RATES for FIRST-TIME TEST TAKERS

These rates are for first-time test takers only that passed a licensure examination during the annual reporting period January 1, 2018 – December 31, 2018 and for the current year January 1, 2019 – June 30, 2019. The Licensure pass rate formula is the number that passed the licensure exam divided by the number that took the licensing exam.

For the Professional Nursing program, the following can be found at the Florida Board of Nursing website at <https://floridasnursing.gov/forms/RN-2018-Report-4.pdf>, right click to find and type in Taylor College or scroll.

01/01/2018 – 12/31/2018

Professional Nursing and Licensed Practical Nurse to Associate Degree Nurse Bridge results for 2018



Report 4 – Jurisdiction Program Summary of all First-Time Candidates Licensed in All Jurisdictions



NCSBN Confidential

FL - TAYLOR COLLEGE - ADN (US70402700)

NCLEX-RN

NCLEX Education Program	NCLEX Education Program City	NCLEX Graduation Date	01/01/2018 - 03/31/2018				04/01/2018 - 06/30/2018				07/01/2018 - 09/30/2018				10/01/2018 - 12/31/2018				Total			
			Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate
FL - TAYLOR COLLEGE - ADN (US70402700)	BELLEVUE	04/2018	0	0	0	0.00%	20	15	5	75.00%	1	0	1	0.00%	1	0	1	0.00%	22	15	7	68.18%
		08/2017	1	1	0	100.00%	1	1	0	100.00%	0	0	0	0.00%	0	0	0	0.00%	2	2	0	100.00%
		08/2018	0	0	0	0.00%	0	0	0	0.00%	3	3	0	100.00%	5	4	1	80.00%	8	7	1	87.50%
		12/2017	10	10	0	100.00%	8	5	1	83.33%	1	1	0	100.00%	0	0	0	0.00%	17	16	1	94.12%
		12/2018	0	0	0	0.00%	1	0	1	0.00%	0	0	0	0.00%	0	0	0	0.00%	1	0	1	0.00%
	Total		11	11	0	100.00%	28	21	7	75.00%	5	4	1	80.00%	6	4	2	66.67%	50	40	10	80.00%

01/01/2018 – 06/30/2018

Licensed Practical Nurse Bridge to Associate Degree Nurse Bridge (graduates name was submitted to the BON 04/2012)



Report 4 – Jurisdiction Program Summary of all First-Time Candidates Licensed in All Jurisdictions



NCSBN Confidential

FL - TAYLOR COLLEGE - ADN (US70405700)

NCLEX-RN

NCLEX Education Program	NCLEX Education Program City	NCLEX Graduation Date	04/01/2018 - 06/30/2018				Total			
			Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate
FL - TAYLOR COLLEGE - ADN (US70405700)	BELLEVUE	04/2012	1	1	0	100.00%	1	1	0	100.00%
		Total	1	1	0	100.00%	1	1	0	100.00%

For 2019, as of the second quarter ending June 30, 2019, the Professional Nursing program first-time test results can be found at the Florida Board of Nursing website at <https://floridasnursing.gov/forms/nclex-rn-pass-rate-2q-2019.pdf>, right click to find and type in Taylor College or scroll.

01/01/2019 – 06/30/2019

Professional Nursing 1st and 2nd quarter results for 2019



Report 4 – Jurisdiction Program Summary of all First-Time Candidates Licensed in All Jurisdictions



NCSBN Confidential

FL - TAYLOR COLLEGE - ADN (US70402700)

NCLEX-RN

NCLEX Education Program	NCLEX Education Program City	NCLEX Graduation Date	01/01/2019 - 03/31/2019				04/01/2019 - 06/30/2019				Total			
			Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate
FL - TAYLOR COLLEGE - ADN (US70402700)	BELLEVUE	04/2019	0	0	0	0.00%	7	7	0	100.00%	7	7	0	100.00%
		07/2015	1	1	0	100.00%	0	0	0	0.00%	1	1	0	100.00%
		08/2018	1	1	0	100.00%	0	0	0	0.00%	1	1	0	100.00%
		12/2018	14	11	3	78.57%	3	2	1	66.67%	17	13	4	76.47%
	Total	16	13	3	81.25%	10	9	1	90.00%	26	22	4	84.62%	

For 2018, the Practical Nursing program first-time test results can be found at the Florida Board of Nursing website at <https://floridasnursing.gov/forms/PN-2018-Report-4.pdf>, right click to find and type in Taylor College or scroll.

01/01/2018 – 12/31/2018

Practical Nursing First-time Test results for 2018



Report 4 – Jurisdiction Program Summary of all First-Time Candidates Licensed in All Jurisdictions



NCSBN Confidential

FL - TAYLOR COLLEGE - PN (US70101400)

NCLEX-PN

NCLEX Education Program	NCLEX Education Program City	NCLEX Graduation Date	01/01/2018 - 03/31/2018				04/01/2018 - 06/30/2018				Total			
			Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate
FL - TAYLOR COLLEGE - PN (US70101400)	BELLEVEU EW	08/2017	0	0	0	0.00%	1	1	0	100.00%	1	1	0	100.00%
		12/2017	9	9	0	100.00%	0	0	0	0.00%	9	9	0	100.00%
		Total	9	9	0	100.00%	1	1	0	100.00%	10	10	0	100.00%

01/01/2019 – 06/30/2019

Practical Nursing 1st and 2nd quarter results for 2019



Report 4 – Jurisdiction Program Summary of all First-Time Candidates Licensed in All Jurisdictions



NCSBN Confidential

FL - TAYLOR COLLEGE - PN (US70101400)

NCLEX-PN

NCLEX Education Program	NCLEX Education Program City	NCLEX Graduation Date	01/01/2019 - 03/31/2019				04/01/2019 - 06/30/2019				Total			
			Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate	Total Delivered	Total Passed	Total Failed	% Pass Rate
FL - TAYLOR COLLEGE - PN (US70101400)	BELLEVEU EW	04/2011	0	0	0	0.00%	1	1	0	100.00%	1	1	0	100.00%
		08/2018	0	0	0	0.00%	1	1	0	100.00%	1	1	0	100.00%
		12/2018	4	4	0	100.00%	0	0	0	0.00%	4	4	0	100.00%
		Total	4	4	0	100.00%	2	2	0	100.00%	6	6	0	100.00%

OVERALL LICENSURE PASS RATES

These rates are for first-time test takers and *subsequent* test takers that passed a licensure examination during the reporting period July 1, 2018 – June 30, 2019. The Licensure pass rate formula is the number that passed the licensure exam divided by the number that took the licensing exam.

Program	Licensure Pass Rates
Professional Nursing	94%
Physical Therapist Assistant	77%
Practical Nursing	100 %

COMPLETION/GRADUATION RATES

Overall completion/graduation rates for the reporting period July 1, 2018– June 30, 2019

Number of graduates ÷ by the total number of graduates + withdrawals per program

Program	Completion Rates
Professional Nursing	63%
Physical Therapist Assistant	71%
Practical Nursing	25%*

*Completion/Graduation rate includes five program changes from Practical Nursing to Professional Nursing therefore the rate was lower.

TAYLOR COLLEGE FINANCIAL AID CODE OF CONDUCT

This policy is applicable to Taylor College officers, employees, and agents, and it prohibits a conflict of interest with their responsibilities with respect to Title IV loans. The policy is part of Taylor College's commitment to the highest ethical standards and conduct by its employees and applies specifically to conduct related to financial aid.

Taylor College expects the highest levels of professionalism and ethical behavior from all officers, employees, and agents whose responsibilities include student financial aid matters. These individuals must avoid even the appearance or perception of any conflict of interest regarding their student aid responsibilities. They must refrain from taking any action they believe is contrary to law, regulation, or the best interest of the students they are serving and must disclose all conflicts identified in this policy. Taylor College is committed to providing students and their families with the best information and processing alternatives available regarding student borrowing. In support of this and in an effort to rule out any perceived or actual conflict of interest between Taylor College officers, employees or agents and education loan lenders, Taylor College has adopted the following:

- Taylor College does not participate in any revenue-sharing arrangements with any lender.
- Taylor College does not permit any officer, employee or agent of the school who is employed in the financial aid office or is otherwise involved in the administration of education loans to accept any gifts of greater than a nominal value from any lender, guarantor or servicer.
- Taylor College does not permit any officer, employee or agent of the school who is employed in the financial aid office or is otherwise involved in the administration of education loans to accept any fee, payment or other financial benefit (including a stock purchase option) from a lender or affiliate of a lender as compensation for any type of consulting arrangement or contract to provide services to a lender or on behalf of a lender relating to education loans.
- Taylor College does not permit any officer, employee or agent of the school who is employed in the financial aid office or is otherwise involved in the administration of education loans to accept anything of value from a lender, guarantor, or group of lenders and/or guarantors in exchange for service on an advisory board, commission or other group established by such a lender, guarantor group of lenders and/or guarantors. Taylor College does allow for the reasonable reimbursement of expenses associated with participation in such boards, commissions or groups by lenders, guarantors, or groups of lenders and/or guarantors.
- Taylor College will not request or accept any offer of funds to be used for private education loans to students from any lender in exchange for providing the lender with a specified number or volume of Title IV loans, or a preferred lender arrangement for Title IV loans.

FINANCIAL AID

The primary purpose of financial aid is to help students who otherwise might not be able to attend a post-secondary institution meet the cost of higher education. The basic responsibility for financing the student's education lies with the student and their family.

Grants and Loans may be awarded if a student is determined to have financial need based on the Free Application for Federal Student Aid (FAFSA). The application can be completed by going to the following website: www.fafsa.gov.

Federal Pell Grant Program

Type of Award: The Pell Grant is considered a need-based aid that students must qualify eligibility as determined by the Department of Education in order to receive aid. This Grant is generally awarded to only undergraduate students and is not repaid by the student.

Amount per Academic Year (2019-20) \$650.00 - \$6195.00

Application: FAFSA

The William D. Ford Federal Direct Loan Program

The Federal Direct Loan program allows students to borrow loans from the Department of Education with no credit history needed. These loans are repayable with interest after the student graduates. Students must be enrolled a minimum of half-time to be eligible for the loans. An Entrance Counseling Agreement and a Master Promissory Note must be completed and signed before Direct Loans are awarded.

Type of Award: Direct Loans including the following:

Direct Subsidized Stafford Loan

The Direct Subsidized Stafford loan is considered to be a need-based aid. The loan is long-term with a fixed interest rate. The U.S. Department of Education pays the interest on a Direct Subsidized loan while the student is in school at least half-time, for the first six months after the student leaves school (referred to as a grace period), and during a period of deferment (a postponement of loan payments).

Grade Level Progression

A student's grade level **for annual loan limit purposes** is set according to the school's academic standards. The student's degree level is not the indicator of the student's annual loan limits. Grade level progression takes place as defined by the institution's academic year definition.

Taylor College's definition of an Academic Year is defined as: 24 Semester Credits (12 credits per term) and 30 Weeks (15 weeks per term)

Student aid will be packaged according to the following grade level progression:

First-Year Undergraduate 0-23 completed credits

Second-Year Undergraduate 24-47 completed credits

Third-Year Undergraduate 48-72 completed credits

Unsubsidized Stafford Loan

The Unsubsidized Stafford Loan is not a need-based loan. This loan is long-term with a fixed interest rate. The student-borrower is responsible for paying the interest on a Direct Unsubsidized Loan during all periods. If the student-borrower chooses not to pay interest while in school and during grace periods and deferment or forbearance periods, the interest will accrue (accumulate) and be capitalized (meaning, the interest will be added to the principal amount of the loan).

The following chart shows the annual limits for subsidized and unsubsidized loans.

Year	Dependent Students	Independent Students
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	(except students whose parents are unable to obtain PLUS Loans)	(and dependent undergraduate students whose parents are unable to obtain PLUS Loans)
First-Year Undergraduate Annual Loan Limit	\$5,500—No more than \$3,500 of this amount may be in subsidized loans.	\$9,500—No more than \$3,500 of this amount may be in subsidized loans.
Second-Year Undergraduate Annual Loan Limit	\$6,500—No more than \$4,500 of this amount may be in subsidized loans.	\$10,500—No more than \$4,500 of this amount may be in subsidized loans.
Third-Year Undergraduate Annual Loan Limit	\$7,500—No more than \$5,500 of this amount may be in subsidized loans.	\$12,500—No more than \$5,500 of this amount may be in subsidized loans.

Direct Parent Plus Loans

Type of Award: Eligibility for the Direct Plus Loan is determined based upon the parent’s credit history. This loan is for parents of graduate or professional students enrolled at least half-time at an eligible school in a program leading to a graduate or professional degree or certificate, or to parents of a dependent undergraduate student enrolled at least half-time at an eligible school. The parent is in full responsibility of the loan borrowed and repaid. The Plus loan has a fixed interest rate. Repayment of the loan begins after the loan has been fully disbursed. To apply for this loan, go to the following website: www.studentloans.gov to complete the Direct Plus Loan Application and Master Promissory Note.

Eligible Award per Academic Year: Based upon the college’s cost of attendance

Additional Applications for Direct Loans:

Master Promissory Note (MPN) and Entrance Counseling Agreement: These informational applications explain the terms and conditions of borrowing the loan. The MPN is a legal binding agreement to repay student loans to the Department of Education. These applications can be electronically completed and signed on the following website: <https://studentloans.gov>.

Financial Aid Counseling Requirements

For any student obtaining federal loans, specific counseling requirements are mandatory prior to funds being disbursed. When deciding to accept a loan offered by the school, students will be required to complete a signed Electronic Master Promissory Note (MPN) and Entrance Counseling Forms online. These forms are mandated by the federal government, not by the school, and are required before any federal direct loans will be processed.

When a student completes or withdraws from a program of interest, the student will be required to complete a signed Exit Counseling Form online. This form is mandated by the federal government, not by the school, and is required before re-enrolling into another or same school. To complete the mandatory required forms visit: <https://studentloans.gov>.

Loan Grace Period

A grace period occurs after a student leaves college or attends less than half-time and lasts for typically six months. After the grace period has been completed, the principle and interest payments for the student loan(s) are required to be paid on a monthly basis.

Return of Title IV Funding (R2T4)

If a student withdraws from all of their courses during the term, Taylor College is required to determine if any of the federal financial aid the student received should be returned. Federal financial aid is based on the length of time a student is in classes; if a student does not attend the entire term, the College may be required to return all,

or a portion of, the aid the student received. The repayment percentage is determined by the number of days remaining in the term from the student's last date of attendance.

Satisfactory Academic Progress (SAP) requirements apply to all financial aid recipients regardless of the funding status due to a Return of Title IV Funds. Repayment of part of a student's federal financial aid does not release the student from the satisfactory academic progress requirement discussed in this catalog.

Taylor College will use the federal policy to determine the amount which must be returned by the College and/or the student to Title IV programs. The procedure is:

1. Determine appropriate withdrawal date
2. Determine amount of earned Title IV Aid
3. Determine amount of unearned Title IV Aid
4. Determine Title IV Aid to be disbursed
5. Determine Title IV Aid disbursed
6. Determine Title IV Aid to be returned
7. Calculate the School's responsibility
8. Determine amount school returns by program
9. Determine student's responsibility
10. Determine amount student returns by program

Examples of the calculations used to determine the amount of earned and unearned Title IV Aid, Title IV Aid to be disbursed, Title IV Aid to be Returned, Taylor College's responsibility, student's responsibility, and amount returned to programs are available from the Financial Aid Office on a case-by-case basis.

Students who withdraw from ALL classes prior to completing more than 60% of the term will have their eligibility for aid recalculated based on the percentage of the term completed. For example, a student who withdraws after completing only 20% of the term will have "earned" only 20% of any Title IV aid received. The remaining 80% of Title IV funds received is considered as unearned aid and must be returned by Taylor College and/or the student.

The Return to Title IV policy shall apply to all students who withdraw, dropout, fail all classes, or are dismissed from Taylor College.

A student's withdrawal date is determined based on the following:

The date the student officially withdraws from class

The student's last date of attendance at a documented academically related activity

The Return to Title IV rules are federally mandated and the amount of aid a student has earned for the enrollment period is based on the length of time the student remains enrolled for that period. Therefore, the percentage of the enrollment period completed is also the percentage of aid the student has earned. If a student withdraws on or before the 60% point of the enrollment period, defined as the TERM, the percentage of aid earned is equal to the percentage of time completed. Taylor College must return all ineligible amounts of received Title IV funds to each respective Title IV program within 45 days of the date that the school determined the student withdrew. A student who remains enrolled beyond the 60% point of the enrollment period has earned 100% of the aid for that period.

The Percentage of Title IV Aid Earned Shall Be Calculated As Follows:

Number of days completed divided by the total number of days in the term enrolled = % of aid earned. Using this formula, the percentage of the term completed is considered as the percentage of aid earned. The amount of financial aid earned will be applied towards your tuition and fees.

Unearned Title IV aid shall be returned to the following Programs in the following order:

Direct Stafford Loan (Unsubsidized)

Direct Stafford Loan (Subsidized)
Direct PLUS (Parent) Loan
Pell Grant
FSEOG

Before withdrawing from class, all students are encouraged to stop by the Financial Aid Office for advisement. After withdrawal, Taylor College Financial Aid Office will:

- Determine the number of calendar days the student attended classes, (Calendar day does not include scheduled breaks of at least five consecutive days or more)
- Calculate the percentage of Title IV Aid earned and unearned,
- Calculate the amount of institutional charges,
- Determine the amount that must be returned to each Title IV program,
- Calculate the student's and school's responsibility to the grant and loan programs,
- Return funds to the programs according to regulatory requirements,
- Collect grant overpayment or follows the overpayment procedures.

Students cannot earn all of their financial aid unless they attend and participate in class for more than 60% of their scheduled term. A student earns his or her financial aid award in proportion to the number of days in the term completed prior to the student's complete withdrawal. When a student completely withdraws from Taylor College prior to completing more than 60% of any given term, a portion of the Title IV financial aid grant and loan funds received (excluding Federal Work-Study) is considered to be an overpayment and must be returned to their respective federal financial aid programs.

Taylor College must determine the amount the student has earned and the amount of federal financial aid that must be returned to the Department of Education. The College is required to perform this calculation within 30 days of the date the school determines that a student has completely withdrawn. The school must return the funds to the DOE within 45 days of the date of determination.

The institutional charges (tuition and fees) incurred by the student are considered to be paid by Title IV funds for the purpose of the formula, even if the institutional charges were directly paid by a source other than Title IV funds. Students can repay the student portion of federal loans under the terms and conditions of the master promissory note (MPN) for the loan. However, the unearned portion of the loans that Taylor College must return is posted as a charge to the student account and must be repaid. If the student owes unearned Title IV funds from the Federal Direct Loan Programs, the money must be returned to the program directly.

NOTE: The Return to Title IV policy is a separate calculation of eligibility that is in ADDITION to the determination obligation to Taylor College upon completion of the Return to Title IV process. Any changes in a student's scheduled course credits or clock hours WILL impact a student's eligibility upon withdrawal.

All students must have a Return to Title IV calculation even if they had separated from academic study at Taylor College prior to the receipt of any scheduled or awarded FSA Title IV funds. Students who are eligible for FSA Title IV funds upon separation from academic study will be provided an opportunity to receive those funds as a Post-Withdrawal Disbursement

FAFSA Verification Process

During the Financial Aid process, students are selected at random by the Department of Education for verification. This process is to determine if the FAFSA was completed with the correct information. The Financial Aid Office will notify selected students of the required documentation they must provide to the College. The Financial Aid Officer will make any required corrections to the FAFSA based on the documentation provided. If the corrections change a student's eligibility for aid, an updated award letter will be provided to the student. Taylor College may also select a student's application for verification if there is conflicting information in the file documents and/or student

records. Financial Aid will not be awarded until verification has been finalized and any corrections are made, if needed.

General Title IV Student Eligibility Requirements

- Be enrolled as a regular student in an eligible program.
- Be enrolled in an eligible institution and sign an enrollment agreement
- Not be enrolled simultaneously in two postsecondary schools without a consortium or contractual agreement
- Meet one of the following academic criteria:
 - Have a high school diploma or its recognized equivalent (e.g., a GED)
 - Be home schooled:
 - a) Obtain a secondary school completion credential for home schooling provided by the student's home state, if one is offered
 - b) Have completed a secondary school education in a home school setting that qualifies as an exemption from compulsory attendance requirements under state law
- Have a valid Social Security Number with the Social Security Administration.
- Be a U.S. citizen or eligible non-citizen
- Be registered with Selective Service, if required by law, with the Selective Service Administration for all male students who were born after December 31, 1959
- Sign a Statement of Educational Purpose, which certifies that he or she will use federal student financial aid only to pay educational costs
- Not be in default on a Title IV loan or, if in default, have made satisfactory repayment arrangements
- Not owe a refund (overpayment) on any Title IV grants, or state grant previously received from any postsecondary institution
- Make satisfactory academic progress toward the completion of the degree or certificate as required by the institution, state agencies and the Department of Education
- Complete an error free FAFSA (Free Application for Federal Student Aid) and have a valid ISIR (Institutional Student Information Record)
- Any required verification must be completed prior to disbursements

College Scholarships

Taylor College offers scholarship opportunities to students. Scholarship availability, requirements, and amounts may vary. Information can be found at www.Taylorcollege.edu/finaid/scholarships/.

Outside Scholarships

Many organizations offer scholarships to college students who meet their standard requirements. The Financial Aid Office has information about where students can find free internet scholarship search services. If students belong to any social, civic, ethnic, religious, professional, or service groups, they could contact them regarding any available scholarships that they offer. The student must notify the Financial Aid Office of any scholarships they have been awarded.

Employer Assistance

The school participates with students who have the opportunity to use the Employer/Reimbursement Assistance. The student will need to communicate with the employer to verify the assistance available to pay for their educational cost. The student will need to notify the financial aid office that they are eligible to receive the assistance. If an invoicing process is necessary, the student will be directed to the accounting office to begin the invoicing process for the assistance program.

Florida Pre-Paid College Plan

Students who plan on using their Florida Pre-Paid College Plan need to provide the Financial Aid and Bursar's Office with a copy of a current FPP Student Identification Card. The student must contact Florida Pre-Paid and fill out a transfer form to have them send Taylor College a Third-Party Billing Notice (preferred unrestricted). The student must notify the Financial Aid Office that they are eligible to receive benefits.

State Scholarship and Grant Programs

Taylor College is eligible to participate in the following 2019-2020 State Scholarship and Grant Programs:

- Florida Bright Futures Scholarship Program
- Florida Postsecondary Student Assistance Grant Program
- Honorably Discharged Graduate Assistance Program
- Jose Marti Scholarship Challenge Grant
- Scholarships for Children/Spouses of Deceased or Disabled Veterans

Descriptions and eligibility requirements for each of the programs can be found by accessing the State Scholarship and Grants Program's homepage <http://www.floridastudentfinancialaid.org/SSFAD/home/uamain.htm>

Vocational Rehabilitation Assistance

Taylor College is approved by the State of Florida as a vendor to provide educational training for persons approved for Vocational Rehabilitation Educational Assistance. Individuals with handicaps or disabilities can find more information and assistance concerning Vocational Rehabilitation Benefits at this web site, www.rehabworks.org/. Students who request Vocational Rehabilitation Educational Assistance must notify the Financial Aid Department.

Career Source Assistance

Career Source assistance may be available to students depending upon funding and the student eligibility requirements for the WIA (Workforce Investment Act). Students should contact their local Career Source office to obtain further procedures. For more information you may contact the Financial Aid Office. The student should notify the Financial Aid Office of any grant approval they have been approved for by Career Source.

Veterans Benefits

Taylor College programs are approved by the Florida Department of Veteran's Affairs for training. Student who are eligible for educational assistance from the federal Department of Veteran's Affairs may use these benefits towards their education. The educational assistance includes various chapters covered by the following VA programs:

- The Post-9/11 GI Bill ®
- Montgomery GI Bill ®- Active Duty (MGIB-AD)
- Montgomery GI Bill ®- Selected Reserve (MGIB-SR)
- Reserve Educational Assistance Program (REAP)
- Veterans Educational Assistance Program (VEAP)
- Survivors' and Dependents' Educational Assistance Program (DEA)

Students who plan to use VA Benefits at Taylor College must notify the Financial Aid Department. A Financial Aid Representative will assist the student in completing the appropriate documents required to receive benefits. The following documents will be voluntarily requested to begin the claim process.

- DD-214
- VA Certificate of Eligibility

Students with questions about their education assistance and eligibility may visit the VA's website for free education and vocational counseling services available to service members and veterans at <http://explore.va.gov/>.

In accordance with Title 38 US Code 3679 subsection (e), Taylor College adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. Taylor College will not:

- Prevent the student’s enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

CANCELLATION AND REFUND POLICIES

Refunds will be made according to Taylor College’s Cancellation and Refund policy for those students who cancel and/or are terminated for any reason. All cancellation requests must be submitted in writing and delivered in person or mailed by certified mail. A full refund will be made for those applicants not accepted by the College or who cancel within three (3) business days after signing the Student Enrollment Agreement. Students who cancel after 3 business days of signing the Student Enrollment Agreement will adhere to the following:

Tuition Refund Policy

A student wishing to withdraw officially should inform Taylor College in writing at least three (3) calendar days, but no more than thirty (30) calendar days, in advance of withdrawal. A student who returns to Taylor College after withdrawing must sign a new Enrollment Agreement and will be subject to the then-current price of tuition. A student’s last date of attendance, as documented by Taylor College, will be used to calculate any money the student owes and to calculate any refund the student is due.

If a student withdraws from a course(s) or program, the student’s refund amount will be calculated as follows:

Proportion of Semester Attended	Refund Percentage:
20% or less	Pro-Rata
20.1 % up to and including 29.9%	70%
30% up to and including 39.9%	60%
40% up to and including 49.9%	50%
50% up to and including 59.9%	40%
60% and above	No Refund

Refunds are made **within 30 days** after the institution has determined the student withdrew.

Non-credits Courses, Testing or Continuing Education

No refund will be given for continuing education, professional development, non-credit courses, application fee, or entrance testing.

Cancellation of a course or program by Taylor College

Individuals are given the option of enrolling in the next available class/ program or a full refund.

STUDENT RIGHT TO PRIVACY

Family Educational Rights and Privacy Act (FERPA)

Taylor College complies with the Family Educational Rights and Privacy Act of the 1974 Buckley Amendment, Public Law 93-380, and Section 438. The President reserves the right to allow any instructor associated with the training program to review student records.

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. An eligible student under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution. These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Taylor College ("School") receives a request for access. A student should submit to the President, Financial Aid Director, Registrar, or other appropriate official, a written request identifying the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the College discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by Taylor College in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of Taylor College who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for Taylor College.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taylor College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA requires that the College, with certain exceptions, obtain student written consent prior to the disclosure of personally identifiable information from education records. However, the College may disclose appropriately designated directory information without written or authorized electronic consent, unless the student has advised the College to the contrary in accordance with College procedures. Taylor College has designated the following information as directory information:

Student name	Participation in officially recognized activities
Address	Telephone listing
E-mail address	Photograph
Degrees, honors and awards received	Place of birth
Major Field of study	Dates of Attendance
Enrollment status	

Requests to have directory information withheld should be in writing and submitted to the Registrar's Office:

Registrar
Taylor College
5190 SE 125th Street, Belleview, FL34420
Phone 352-245-4119

On-Time Graduation Rates for all Graduates 07/01/2018 – 06/30/2019

Program	Total Number Enrolled during the period	Total Withdrawn during the Period	Total Graduates during the period	Students who completed within 100% of normal time	Students who completed within 150% of normal time
Professional Nursing	135	22	38	74% N= 28	26% N=10
Physical Therapist Assistant	67	9	22	91% N=20	9% N=2
Practical Nursing	67	18	6	67% N=4	33% N=2
Totals	269	49	66	79% N=52	21% N=14

*Of the students enrolled above for 07/01/2018- 06/30/2019, thirteen (13) were **First-Time Full-time enrolled students** and of the thirteen (13), ten (10) graduated within 100% of normal time. The On-time Graduation Rate for First-time enrolled students was 77%.*

Graduation Rate Calculation

Defined by the Department of Education, the on-time completion rate has been defined as the percent of graduates who finish the program in normal time. At Taylor College, normal time is considered the length of time published in the Student Catalog. Students who completed within normal time: The rates are calculated based on students who graduated within 100% of the length of their program.

Students who completed within 150% of normal time: The rates are calculated based on students who graduated within 1.5 times the program timeframe published in the school catalog. For example, if a student completed a 12

month program in 18 months, that would constitute completion within 150% of the program length. The above rates are for all students regardless if they are full-time first-time attenders or not.

For more information on Full-Time First-Time Students and Graduation Rates please refer to the College Navigator Website:

<http://nces.ed.gov/collegenavigator/?q=Taylor+College&s=all&id=449524#fedloans>

Program Offering and Occupational

Profiles (SOC Codes)

CIP Code	Program	SOC Code	SOC Code Description
51.3801	Professional Nursing	29-1141	Registered Nurses
51.0806	Physical Therapist Assistant	31-2021	Physical Therapist Assistants
51.3999	Practical Nursing	29-2061	Licensed Practical and Licensed Vocational Nurses

Additional information can be found on the [Q*Net Online Link](#) website.

GAINFUL EMPLOYMENT INFORMATION FOR OUR PROGRAMS

Your education is an important and substantial investment in your future. That's why Taylor College wants you to have comprehensive and specific information about our programs so that you can determine what's best for you and your career goals.

Gainful Employment information disclosure statements can be obtained for each program by accessing the URL listed at: <https://www.taylorcollege.edu/resources/consumer-information/>

[Scroll to Gainful Employment Disclosure](#) or copy the hyperlink for the program(s) you are interested in below.

Gainful Employment Disclosure

- [2019 Professional Nursing Gainful Employment Disclosure](#)
<https://pronto-core-cdn.prantomarketing.com/2/wp-content/uploads/sites/2762/2019/06/2019-Professional-Nursing-Gainful-Employment-Disclosure-1.pdf>
- [2019 Practical Nursing Gainful Employment Disclosure](#)
<https://pronto-core-cdn.prantomarketing.com/2/wp-content/uploads/sites/2762/2019/06/2019-Practical-Nursing-Gainful-Employment-Disclosure-1.pdf>
- [2019 Physical Therapist Assistant Gainful Employment Disclosure](#)
<https://pronto-core-cdn.prantomarketing.com/2/wp-content/uploads/sites/2762/2019/06/2019-Physical-Therapist-Assistant-Gainful-Employment-Disclosure-1.pdf>

In accordance with Federal regulations, Taylor College publishes Gainful Employment information for each program. These Gainful Employment disclosures include:

- Total tuition and fees for the program. Please note your direct costs can change if you transfer in credit hours from previous education institutions. In addition, we typically increase the tuition rate every year.
- Median debt concerning the program graduates.
- Licensure information.
- How to find additional information by using the Score Card at <https://collegescorecard.ed.gov>

STUDENT COMPLAINT/NOTICE TO AGENCIES

Taylor College is committed to quality training and desires to address the concerns of every student who has chosen to enroll. All questions and concerns should be directed to the Program Director or the Campus President for appropriate resolution. Questions or concerns that are not satisfactorily resolved by Taylor College may be brought to the attention of the Commission for Independent Education, and or the school's accrediting agency.

Accrediting Bureau of Health Education Schools,
ABHES
7777 Leesburg Pike, Suite 314 N.
Falls Church, VA 22043
Tel. 703-914-9503
E-mail: info@abhes.org

Commission for Independent Education
325 W. Gaines Street, Suite 1414
Tallahassee, FL. 32399-0400
E-mail: www.cieinfo@fldoe.org
Fax: 850-245-3238

Accreditation Commission for Education in Nursing
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
(404) 975-5000
www.acenursing.org

Commission on Accreditation in Physical Therapy
Education
1111 North Fairfax Street
Alexandria, Virginia 22314
(703) 706-3245